

Jack Petchey Foundation Frequently Asked Questions

Young Person's Achievement Award

1. Who can be nominated for the award?

Any young person aged 11-25 (including leaders in this age bracket) who is a member of a Boys' Brigade group within a London or Essex Borough can be nominated for a young person's achievement award, provided they haven't been nominated before.

2. What sort of things can a young person be nominated for?

These awards are for those young people who have gone above and beyond what might be expected of them. Young people achieve in lots of ways, including by overcoming personal challenges and adversity, achieving sporting and musical success, and by volunteering and making a difference within their community. The award is not intended solely to recognise young people's academic achievements.

3. Who can nominate a young person?

Young people within your company or battalion should be at the heart of the nomination process. Each company has flexibility to use a system of nominating young people that works for them.

4. When can I nominate a young person?

Nominations can be made at any time throughout the year but will only be processed if submitted within two time periods each year. January to June and September to November.

5. How do I nominate a young person?

Nominations must be made by a registered Boys' Brigade leader via our online form. The form link can be found on our website. <https://thebbinlondon.org.uk/useful-information/grants-awards/jack-petchey/young-persons-award/>

6. What happens after I have nominated a young person?

Once the nomination form has been submitted, your nomination will be reviewed, and you will receive confirmation of the outcome of the award within two weeks via email to the address of the nominating leader. Grant money will be transferred into the bank account of the Company that London District has on file for them. It is important that London District is informed if you have had a change of bank account details recently, as we may not have the correct information.

7. What can the grant money be spent on?

Award winners can spend their grant on something that will benefit their Company or Battalion and their peers. Grant money can therefore be spent on equipment, activities or

trips. The grant money cannot be spent on core operating costs. Any purchases made using the grant must be £300 or more and must benefit young people aged 11- 25.

8. Do young people have to be involved in the nomination and grant money spend?

Yes! Young people should be at the heart of the nomination process and decide how the grant money should be spent. There may be occasions where the young people are unsure what to spend the money on. In those instances, it would be appropriate to provide the young people with options to choose from.

9. Do I need to provide receipts?

You do not need to provide us with receipts unless we specifically ask for them. Jack Petchey checks a percentage of grants every year, so if we get asked to provide them, we will contact you.

Leader Award

1. Who can be nominated for the award?

Leaders who have been a registered leader for at least 12 months and are aged 18 and over, and who have not been awarded a Jack Petchey Leader Award before, are eligible to be nominated. The leader must work with a Company or Battalion located within the Greater London area.

2. What sort of things can a leader be nominated for?

These awards are designed to recognise leaders who go above and beyond what would be expected. They put the young people at the heart of what they do, and are viewed by them as role models.

3. How do I nominate somebody for the award?

You will need to complete our online nomination form that can be found on our website. <https://thebbinlondon.org.uk/useful-information/grants-awards/jack-petchey/leaders-awards/> The young people in your company should have input on who is nominated for the award.

4. When can I nominate somebody for the award?

You can nominate somebody at any time.

5. How long will it take to hear if the nomination has been successful?

Once the online form has been received, the details will be checked by our administrator before being submitted to the Jack Petchey Foundation. It can then take up to six weeks for us to receive the result of the nomination, which will then be communicated to the person nominated by email.

6. Is there a limit to the number of nominations that can be made?

We currently have seven leaders' awards per year and we allocated one per geographical area of London. If you nominate somebody in an area that has already had a nomination, we will contact you to discuss the next steps, which could include holding the nomination until January.

Leader Award Grants

1. Who can apply for a Leader Award Grant?

Leaders who have been successful in achieving a Jack Petchey Leaders' Award can apply for a Leader's Award Grant by the date specified on the email sent out to them.

2. How much can I apply for with the Leader Award Grant?

You can apply for a grant of up to £1,000, although the overall project must not exceed £5,000. If your project is less than £1,000, you can apply for the full amount of your project cost.

3. My project costs less than £1000, so can I add additional items to make up the £1000 that is available?

It is unlikely that the Jack Petchey Foundation will fund items that appear to be additional or do not relate to the original project.

4. My project comes to more than £5000, can I still apply?

The project you apply for must cost less than £5,000. If your project's total cost exceeds that amount, but there is an element that is under £5,000, you could just apply for that part.

5. What can I apply for?

You can apply for items such as equipment, resources, trips, additional items of kit, specialist tuition or sessions (please note that items, trips or projects cannot be purchased, take place or start before the grant offer has been accepted). The criteria are very open, but please demonstrate within the application the benefit that your request will have upon the organisation and the young people aged 11-25.

6. Will I receive the full amount I have requested?

There may be occasions when you will not receive the full amount requested.

7. How do I apply?

Please complete the online form available on our website:

<https://thebbinlondon.org.uk/usefulinformation/grants-awards/jack-petchey/leaders-awards/>

8. When will I hear if I have been successful?

Applications will be reviewed, and you should receive an outcome within 8 weeks of submitting the application.

9. If I am successful, when will I be paid?

London District will process a payment to your Company bank account within four weeks of you receiving notification that you have been successful. Please ensure we have your correct bank details when submitting your application.

10. Do young people have to be involved in the decision on what to apply for?

Yes! Young people should be at the heart of the process and decide how the grant money should be spent. If young people are unsure what to spend the money on, it would be appropriate to provide them with options to choose from

11. Do I need to provide receipts?

You will need to provide a report about your project by the deadline quoted in the letter informing you of your successful application. Receipts must be submitted as part of this report.

11. How do I complete the report for my project?

The link to complete the report can be found in the letter emailed to you informing you of your successful application. You can also click [here](#) to be taken straight to the form.